

Minutes of the 8/29/09 TPA Board Meeting

A Special TPA Board Meeting was called to order on 8/29/ 2009 at 9:30 a.m. at the TTT Gym to discuss the group by-laws and corporate status. Attendees sign in sheet was passed around.

Board Members are denoted by “*”. Attendees were:

Robin Porter*	Shelli Miller*
Ruth Miller*	Michaelle Smith*
Cheryl Burks*	Christy Bronaugh*
Rena Boyle*	

MINUTES:

1. The original TPA by-laws need to be slightly modified to come into alignment to meet federal tax guidelines. There are no problems with our fundraising projects. The attorney giving the group guidance has been out of the office due to illness.
To become corporate would cost the group a one time fee of \$600. When a group becomes Inc. the corporation takes the liability plus there are additional rules to follow. Our second option is not do the Incorporation and purchase insurance which costs more. Our present insurance policy is not enough coverage.
2. Next order of business discussed was regarding the TPA paying for upcoming meets, coach certifications and Director certifications. There is \$18,466 in the TPA account. Christy motioned for all USAG requirements such as those listed above be paid from the group account. Shelli M. seconded. Cheer and other competitive teams will be included and as funds are available. Consumable items such as socks, shoes and briefs will be purchased by the individual. Uniforms will be rented. Warm-ups are not considered as part of the uniforms.
3. Since the TPA Board is up for re-election this month, Robin motioned to extend all board member terms until the IRS resolutions are completed due to the special circumstances. Seconded by Michaelle. The board terms need to be put into the by-laws as well to not change the entire board out in a single year. Having a board quorum needs to be included into the by-laws. Dual signatures on checks should be required on checks for significant amount of money. If the items are included in the budget, then group doesn't have to vote on it. Miscellaneous items are items can't foresee in the budget. We will

vote via email, etc for expenditures. A non response or if a person chooses not to vote within three (3) days means an abstain. Only board members can do an email vote regarding finances occurring in between meetings, small unforeseen items, etc. Other issues should be brought up at meetings.

4. Renae Boyle was voted in as Group Coordinator. Robin P. motioned and Michaelle seconded AFTER Jody McBee has been consulted with on this position.
5. Next order of business was developing a budget. Actual amounts are needed. The spending categories are:

Awards and Pictures

Bank Fees

Clothing- bags, grips, uniforms

Coaches Fees

Entertainment such as End of year parties, etc

Gym Equipment??? Need an answer to see if this is allowed.

Gym Cleanings

Meet Fees

Office Supplies

Travel for camps, Coaches,

Insurance

Camp Fees, Choreography for Cheer

Registration Fees

Robin suggested and motioned to increase the meet session fees to \$75 for Coach Donna and \$50 for Coach Kareem. Michaelle seconded. Cheer is registered as a team.

6. The position of TPA hosting future TTT Fun Meets will be determined by the gym.
7. If the group becomes incorporated, we will need new tax ID # and be required to open another bank account.

Meeting adjourned 11:50 a.m.

Minutes prepared by: R. Miller