

## Triple T TPA Board Meeting 4-24-10

The following attendees were present:

Shelli Miller  
Angela Culver  
Ruth Miller  
Christy Bronaugh  
Cheryl Burks  
Michaelle Smith  
Melanie Kure

The Meeting was called to order 7:15 pm.

Report from Shelli on Fundraising: We need to find out about the next NTelos orientation and Tips class. Shelli inquired about summer car washes and an Applebees fundraiser in Aug and hosting a spaghetti dinner the Fire Station. Need to decide quickly as car wash dates fill up fast. It was decided on one car wash during the summer.

Report from Michaelle, Event Coordinator: Everyone participating in gymnastics competitions are registered for their respective State Meet; Level 5 will be held in Fredericksburg. The car rental is paid for both Level 5/6 State Meets for the coach. Coach requires only one night for hotel room for Level 5 meet. The TPA will give the coach a check based on the Host Gym rate of hotel prior to going. Level 4 State Meet will be in Va. Beach next week.

Report from Christy, Treasurers report: The taxes are done, due 15 May.

Things TPA need to do:

- ✓ Need an attorney and get Incorporated
- ✓ Update by-laws
- ✓ Change our group name from Triple T Gymnastics to Triple T Sports to submit next tax filing 2010
- ✓ Need a new bank account with a debit card when become Inc along with getting a new tax ID #

Need volunteers to keep and do a portfolio of the TTT Sports Center competitive teams especially for grants over a 3-5 year period. Coach Donna presently has most of the pictures.

Balance left after camp fees are paid, \$12088.

Need to get the Cheer coaches hotel for 2 day event in Virginia Beach.

Shelli motioned for TPA to pay hotel cost for two coaches, Melanie K. 2<sup>nd</sup>.

Sixteen athletes are going to summer camp at total cost of \$8450 paid by TPA.

For long distance competitions per diem expenses need to be paid prior to coaches leaving for meets over 150 miles round trip. Note: Local area is considered within 150 miles. Session fees for coaches will be paid afterward upon return; travel expenses will be paid before departing. Coaches' per diem expenses will be issued the week before the long distance meet.

Ruth Miller made the motion:

The following expenses are allowable for Long Distance Meets: travel (airfare or rental vehicle), lodging, per diem and session fees. Per diem is paid in advance for long distance competitions and determined by the gov web site, [www.gsa.gov](http://www.gsa.gov). Christy Bronaugh seconded.

Ruth M. motioned to reimburse Coach Donna the per diem for Roanoke from the Level 6 State meet this past weekend. Christy B. seconded. Coach Donna will get a check tonight for upcoming meet for Fredericksburg, 1 May.

Ruth M. motioned the following: Per diem for travel time be prorated on an 8 hour work day, i.e. 4 hours is ½ day, ½ per diem, 2 hour travel is ¼ per diem with total per diem cost not to exceed maximum per diem given on the government website. Shelli 2<sup>nd</sup> this motion.

Natalie will become a Level 4 coach and is required to get pro membership costing \$168.95. Cheryl requested the TPA pay for Natalie. Michaelle motioned for this request to be granted and Shelli M. 2<sup>nd</sup>.

Meeting adjourned at 8:30 p.m.

Next meeting is the Board and Parents meeting 17 May 6 p.m. and there will be a raffle.

Minutes prepared and submitted by Ruth Miller.